



Direct Deposit Instructions

NAME: _____ **EMPLOYEE NO.:** _____

E-MAIL DIRECT DEPOSIT VOUCHER TO: _____

By default, your Direct Deposit Vouchers will be mailed to your City e-mail account, if one exists. You may change this by providing an e-mail address above. By making such change, you are responsible for the security of your e-mail account and Tooele City cannot provide technical assistance to you pertaining to your personal account. Your Direct Deposit Voucher will be sent password protected to add additional security. **Your password is the last four numbers of your social security number.**

Check here if you are not making changes to your direct deposit instructions.

Establishment	Routing#	Account Number	Amt/Percent	Checking/Savings
America First	324377516			
JP Morgan Chase	124001545			
Chartway CU (old accounts)	324379828			
Chartway CU (new)	251481614			
Chase	322271627			
Cyprus CU	324377202			
Delta CU	261071315			
Deseret First CU	324078909			
Firefighter CU	324079225			
Granite CU	324078721			
KeyBank UT	124000737			
Mountain America/SLC CU	324079555			
US Bank	102000021			
US Bank	124302150			
Unite Svc Auto Association	314074269			
Wells Fargo NEV	321270742			
Wells Fargo TX	111900659			
Wells Fargo UT	124002971			
Zions	124000054			
For Financial Institutions Not Listed Above				
Name				
Name				

I authorize Tooele City Corporation to direct deposit to the financial institution noted above. I understand that my first payroll will be distributed by check and if I make changes in the future, that payroll may also be distributed by check.

EMPLOYEE SIGNATURE: _____ **DATE:** _____

Payroll Use Only

PRENOTIFICATION BY: _____ DATE: _____

ACTIVATION/INACTIVATION BY: _____ DATE: _____